

PAMPA ECONOMIC DEVELOPMENT CORPORATION
Board of Directors Meeting
Minutes from
March 21, 2019

PRESENT: Glennette Goode, Bob Williams, Gary Sutherland, Cay Warner, and Bill Roy

ABSENT: Bill Bridges

ALSO PRESENT: Clay Rice, Debbie Winegeart, Vanessa Buzzard, Shane Stokes, David Dickerson, Mary Booth, Alisha Jeffries, John Lee, John Goddard and Spencer McElhannon

CALL TO ORDER: President Sutherland called the meeting to order at 4:02 p.m.

Glennette Goode opened the meeting with prayer.

Minutes

A motion was made by Board Member Goode to approve the February 21, 2019 and the February 5, 2019 minutes, Board Member Roy seconded, with each Board Member voting AYE, the motion carried.

Citizens Forum

There were no public comments during the meeting.

A motion was **REGRETFULLY** made by Board Member Warner to accept Board Member May's resignation dated January 22, 2019, Board Member Williams **REGRETFULLY** seconded, with each Board Member voting AYE, the motion carried.

Public Hearing for a Loan to Goddard X-Factor, Inc.

President Sutherland read the following, then opened the floor for Public Comments:

A Public Hearing was held to discuss a loan in the amount of \$53,500.00 to Goddard X-Factor, Inc., doing business as West Texas Pest Control, for the purchase of a bedbug and termite trained canine, canine facilities, vehicle and marketing. The loan will reserve a lien on the vehicle and will be personally guaranteed by John Goddard. The loan will be payable in monthly installments, beginning six months from the date of funding, bearing interest at the rate of 6% per annum.

Goddard X-Factor, Inc. will be entitled to a maximum credit of \$20,000.00 on the loan based upon the number of new full-time employees hired during the term of the loan, not including the five full-time employees currently employed and John Goddard. The credit will be calculated on an annual basis, beginning eighteen months from the funding of the loan and continuing annually thereafter as follows: (1) at the end of the first and second year, a credit of \$2,500.00 per additional employee; (2) at the end of the third and fourth year a credit of \$1,500.00 per additional employee.

There were no Public Comments at the Public Hearing.

Presentation by the Pampa High School Baseball Booster Club – Mary Booth

The Pampa High School Baseball Booster Club is requesting a grant in the amount of \$42,500.00 for the purpose of purchasing a new set of bleachers. Ms. Booth explained the bleachers are not large enough to accommodate the Home and Visiting Teams. Installing the new bleachers would allow the seating to be ADA compliant and would allow for ramps.

Also stated, having the two separate bleachers would put a little distance between the opposing teams' fans. Discussion was held regarding expansion of the bleachers and the fact it would bring play-off games to Pampa.

Presentation by the Pampa High School Softball Booster Club – Alisha Jeffries

The Pampa High School Softball Booster Club is requesting a grant in the amount of \$12,287.00 for the purpose of purchasing awnings to cover the Home and Visitor Bleachers. The original amount requested was for \$20,000.00, Ms. Jeffries stated the Booster club found the original architectural plans which saved money and the vendor the Booster Club chose, provided a less expensive price for the awnings. Discussion was held about the damage the wind does to the awnings, Ms. Jeffries stated the awnings will be taken down after each season and put away until the next season and also if the awnings rip or need to be replaced the PHS Softball Club will incur the cost. The Board questioned the timeline of the installation of the awnings.

Resumes from Board Member Applicants

Sutherland discussed the timeline for the Review Committee to set a meeting date and Pampa EDC Staff to prepare and deliver the applicants letters and resumes to the Committee Members. The resumes will be delivered to the Committee Members on March 22, 2019.

Report from Clay Rice, Executive Director

Rice reported on these items:

Schedule

- Rice polled the Board about the Pampa EDC Regularly Scheduled April 18, 2019 meeting since it was so close to the Easter Holidays. The meeting will stay on the date set.
- The City of Pampa Hidden Hills Golf Course Project passed 2nd and final reading by City Commission on March 11, 2019.
- Rice will present West Texas Pest Control project to City Commission on March 25, 2019.
- Rice, Winegeart participated in a Webinar – How to Make your Community Attractive
- The website needs to be updated or possibly a new website.
- The FLOR Group is still setting up phone appointments for Rice to talk to potential business prospects.

Pampa EDC Project Update

Renew Test, LLC. Update - Rice stated David Carr continues to keep Pampa EDC updated on the progress and information about his business. Mr. Carr continues to work hard and continues to participate in business trips concerning the wind industry and possible opportunities for his business.

PEC

Rice reported on the status of PEC.

LPS

Rice reported on the status of LPS

Goode Presented the Treasurer's Report

Executive Session

The Board of Directors met in closed session at 4:39 p.m., in accordance with Texas Government Code, Subchapter D, Section 551.074 and Section 551.087.

Open Session

President Sutherland reconvened the Board in open session at 5:22 p.m.

A motion was made by Board Member Warner to approve a grant to The Pampa High School Lady Harvester Booster Club in the amount of \$9,900.00 for construction of shade awnings and awning supports at the softball field owned by the Pampa Independent School District. The Grant Recipient shall submit a payment request to the Pampa EDC at the earlier of the following dates: (1) start of construction or (2) the date any prepayment of the shade awnings and awning supports are due to the contractor. In the event that the Grant Recipient fails to complete or be in the construction phase of the project by January 1, 2021, the Grant Recipient shall repay the grant amounts paid to the Grant Recipient by the Pampa EDC. If the terms of the agreement have not been met by January 1, 2021, the grant will be rescinded. Board Member Goode seconded, with each Board Member voting AYE, the motion carried.

Date and Time of Next Meeting

The next scheduled meeting for the Pampa EDC will be April 18, 2019 at 4:00 p.m. at 107 E. Foster, Pampa, Texas.

Adjournment

With no further business on the agenda Board Member Goode made a motion to adjourn at 5:45 p.m. Board Member Williams seconded, with each Board Member voting AYE the motion carried.

Gary Sutherland, President

Debbie Winegeart, Admin. Assistant