

PAMPA ECONOMIC DEVELOPMENT CORPORATION
Board of Directors Meeting
Minutes from
November 15, 2018

PRESENT: Glennette Goode, Bob Williams, Gary Sutherland, Cay Warner, Bill Bridges and Bill Roy

ABSENT: Ken May

ALSO PRESENT: Clay Rice, Shane Stokes, Debbie Winegeart, James Scroggins and David Dickerson

CALL TO ORDER: President Sutherland called the meeting to order at 4:03 p.m.

Glennette Goode opened the meeting with prayer.

Minutes

A motion was made by Board Member Goode to approve the October 18, 2018 minutes, Board Member Bridges seconded, with each Board Member voting AYE, the motion carried.

Citizens Forum

There were no public comments during the meeting.

Doshier, Pickens and Francis, LLC Certified Public Accountants

Rice reported the auditing firm performed the annual audit November 1st and 2nd 2018.

Approval of Resolutions Regarding Pampa Economic Development Corporation 457 Retirement Plan.

A motion was made by Board Member Warner to approve the resolutions regarding Pampa Economic Development Corp. 457 Retirement Plan, Board Member Williams seconded, with each Board Member voting AYE, the motion carried.

2017-2018 Annual Report

A motion was made by Board Member Goode to approve the 2017-2018 Annual Report as amended, Board Member Bridges seconded, with each Board Member voting AYE the motion carried.

Board Member Renewals

A motion was made by Board Member Warner to renew Board Members Glennette Goode, Ken May and Bob Williams for a two-year term beginning January 1, 2019, Board Member Bridges seconded with each Board voting AYE the motion carried.

Report from Clay Rice, Executive Director

Rice reported on these items:

Calendar and Schedule

- Rice reported on the potential trade shows he is considering attending.

- The ICSC Red River Deal Making (High Ground Booth) in Fort Worth, Texas, January 9-11.
 - SHOT Show (High Ground Booth) in Las Vegas, Nevada, January 22-25.
 - Rice reported he will consider a Mission Trip, in California.
- Rice reported on the FLOR Group Phone Meeting that was scheduled for November 8, 2018. This was the second phone meeting with companies set up by the FLOR Group. Board Member Williams asked Rice if he was pleased with the phone meetings so far, Rice confirmed he was pleased so far. Rice reported Pampa EDC is guaranteed ten phone meetings.
 - MIPIM – (Real Estate Show in France) Pampa Economic Development Corp. is a Silver Sponsor, the cost was \$3,000.

Pampa EDC Project Updates - Report from Clay Rice, Executive Director
Country II Inc.

- Rice reported the funding check was given to Jimmy Gowdy on November 14, 2018 as all stipulations were met and approved by Attorney Vanessa Buzzard.

Former Jump N Jive – Tyler Grant

- Rice reported he spoke with the former owner of Jump N Jive -Tyler Grant and requested her new mailing address so Buzzard's Law Firm could resend the letter informing her that a judgement has been filed against her.

Policy and Procedures Manual

The next Policy and Procedure Meeting is scheduled for December 11, 2018 at 12:00 p.m.

PEC/LPS Written Report and Discussion

No reports given at this time.

Goode Presented the Treasurer's Report

Executive Session

The Board of Directors met in closed session at 4:59 p.m., in accordance with Texas Government Code, Subchapter D, Section 551.074 and Section 551.087.

Open Session

President Sutherland reconvened the Board in open session at 6:03 p.m.
No action was taken by the Board concerning any discussion held in executive session.

Date and Time of Next Meeting

The next scheduled meeting for the Pampa EDC will be November 15, 2018 at 4:00 p.m. at 107 E. Foster, Pampa, Texas.

Adjournment

With no further business on the agenda Board Member Goode made a motion to adjourn at 6:15 p.m. Board Member Bridges seconded, with each Board Member voting AYE the motion carried.

Gary Sutherland, President

Debbie Winegeart, Admin. Assistant