

PAMPA ECONOMIC DEVELOPMENT CORPORATION
Board of Directors Meeting
Minutes from
December 11, 2018

PRESENT: Bill Roy, Bill Bridges, Cay Warner Gary Sutherland, Glennette Goode,
Ken May and Bob Williams

ABSENT: None

ALSO PRESENT: Clay Rice, Vanessa Buzzard and Debbie Winegeart

CALL TO ORDER: President Sutherland called the meeting to order at 12:08 p.m.

Board Member Roy opened the meeting with prayer.

Policy and Procedures Manual

The Board of Directors had a work session to discuss and review the proposed Policy and Procedures Manual. The Board reviewed Section 5. Attendance Policy to 5.3. Recording Work Hours. Discussion and changes were discussed.

Counsel Buzzard will research the laws for Compensation Time for hourly employees.

The Board did not set a date for an upcoming Policy and Procedures Meeting.

Executive Session

The Board of Directors did not go into Executive Session.

Date and time of next meeting

The next scheduled meeting for the Pampa EDC will be January 17, 2019 at 4:00 p.m. at 107 E. Foster, Pampa, Texas.

Adjournment

With no further business on the agenda, Board Member Bridges made a motion to adjourn at 1:13 p.m. Board Member Roy seconded, with each Board Member voting AYE the motion carried.

Gary Sutherland, President

Debbie Winegeart, Admin. Assistant